Filing Manager
Azilon Compliance Manager

Restructuring

Your

Regulatory

Filing

Processes to

Eliminate

Late Filings

&

Control Fines

Azilon's comprehensive Filing Manager product (FMS) allows an organization to define, manage, track and perform filings with different external entities. It has a built-in collaborative workflow system allowing various users to participate and provide critical fi ling information, review comments and track their progress.

With flexible document management, correspondence tracking, expense and fines management, and a collaborative workflow, FMS is truly a state-of-the-art system for automated control of the often difficult and decentralized processes involved with numerous regulatory, financial, and consumer filing requirements.

FMS Solves Filing Inefficiencies

- Time-consuming manual filing process
- Unproductive information sharing due to scattered databases
- Inability to electronically attach documents to an individual filing; preventing proper tracking of documents relating to each filing
- Complex paper management
- Lack of uniform filing process across business units
- Effort intensive & costly tracking process
- Difficulty in determining which business units are affected if certain filings are late
- Redundant data entry
- Rigid accessibility to Filings results in incomplete tasks

Features

- Customizable to reflect different types of client environment
- Schedule planner for tracking filings and supports recurring and ad-hoc files
- Graphical reporting with multiple export options

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Benefits

- Unifies Enforcement of Filing Process for Increase Control

- Increases Visibility on Critical Issues

- Enhances Resource Allocation

- Reduces Filing Redundancies

- Improves Budget Forecasting & Increases Budget Control

- Increases Compliancy

- Lessens Filing Efforts & Timelines Effective Planning & Tracking of Filing Life Cycle

- Improves & Increases Overall Productivity

- Cost-effective, Secure & Simple to Use

- Automatic alert & email notifications of outstanding filings & their specific tasks
- Portal -a virtual dashboard presenting filing information, organized in logical categories
- Collaborate task with various users for creating filing packages
- Management of incoming & outgoing correspondences
- Centralized document repository
- Customizable web-based framework